**IRI/ HQ / 02 27TH December, 2002**

**To newly elected Members, Governing Council ( 2003- 2006)**

**Chairman / Vice Chairman / Hony. Secretary**

**Chennai / Delhi / Karnataka / Kerala / Kolkata / Mumbai / Rajasthan Branch**

**Special Invitees (Members, Managing Committee Chennai Branch)**

**To be inviting them on our behalf)**

**NOTICE FOR THE FIRST MEETING OF THE NEWLY ELECTED GOVERNING COUNCIL TO BE HELD AT CHENNAI ON SATURDAY, 25TH JANUARY, 2003.**

**Dear Sir,**

**Further to email of 21st December, this is to inform you that the First meeting of the newly elected Governing Council for the period 2003 -2006 will be held in the Moubrays Room at Madras Club, 8 Adyar Club Gate Road, Off Chamiers Road, Adyar, at Chennai - 600035**

 **11A M on Saturday, January 25, 2003, followed by LUNCH, to consider the following items of AGENDA**

**1. To elect Chairman of the Governing Council for two years term i.e. 2003 – 2004**

**After this newly elected Chairman will take over from the outgoing Chairman and preside over meeting of the newly elected Governing Council.**

**2. To elect (a) Vice Chairman (b) Honorary Secretary, and (c) Hony. Treasurer**

**3. To confirm the minutes of the twelfth meeting of the Governing Council held at India Habitat Centre, New Delhi, on 30th November, 2002 and circulated on 9th December, 2002.**

**4. To record appreciation of the work done by the outgoing Chairman, vice Chairman, Hony Secretary & Treasurer and the Governing Council elected during December, 1998 whose four year term ended today.**

**5. To review the position of finalisation of Accounts for the year 2001 – 02 Karnataka Branch has once again been advised to send revised accounts.**

**6. To review position in respect of receipt of Lecture Notes by Mr. D J Bharucha.**

**7. To consider present position of election to Managing Committee of the seven Branches and their Sub Branches.**

**8. To review guideline on educational activities to be submitted by Dr. R Mukhopadhyay.**

**9. To consider the Accounts of Asia Rubtech Expo 2002 to be presented by Mr. Dilkhush Seth, Convenor, and considering the total surplus amount available after meeting the expenses to decide on.**

**a) Payment to all the Branches towards refundable loan totalling Rs. 8 lacs**

**b) Payment of 10% each to Delhi and Rajasthan Branch out of the balance available**

**c) Set aside fund for IRI Headquarters (i) for acquiring equipments, furniture and fittings (ii) running the Secretariat and (iii) for safe keeping of the books to be donated by various sources.**

**d) Set aside funds towards educational activities and Dr. D Banerjee Gold Medal to be awarded every year.**

**10. To consider and sanction budget for running IRI Headquarters at Kolkata. Revised proposal to be presented by Secretariat as per discussion in Delhi meeting.**

**11. To consider non – receipt of complete member’s list with mailing address from many branches.**

**12. To consider present position in respect of receipt of following from all the seven Branches**

**a) Activity report**

**b) Current Addresses of the Branches and Sub Branches**

**c) Name and addresses of office bearers and members of Managing Committee of each Branch**

**13. To consider proposal from Mr. Dilkhush Seth on publication of IRI Journal**

**14. to consider proposal for increasing the membership fee of all the grades of Members to meet increasing expenses.**

**15. To consider ways and means to establish Testing Centres at various IRI Branches in association and co – operation with AIRIA, Rubber Board and IRMRA which will benefit the small scale rubber product manufacturing units and bring IRI closer to the Industry.**

**16. To consider co – option of three members to the Governing Council. To consider any other that may be taken up with the permission of the chair.**

**Chennai Branch has also organized dinner at 7.30 P M same evening at madras Club. All of you are invited to attend the dinner as well.**

**All members and special invitees are earnestly requested to attend this first meeting of the newly elected Governing Council as well as the LUNCH and DINNER.**

**It will indeed be very much appreciated if you will kindly fax / email / courier your Confirmation to reach the undersigned by 22nd January, 2003 so that Chennai Branch is informed in time.**

**(A P Akhouri)**

**Hony. Secretary & Treasurer.**