To

All Members, governing Council

Chairman / Vice Chairman / Hony. Secretary

Chennai / Delhi / Karnataka / Kerala / Kolkata / Mumbai / Rajasthan branch

Special Invitees (Members, Managing Committee Kolkata Branch)

To be invited by Kolkata Branch on our behalf.

RE: NOTICE FOR THE THIRD MEETING OF THE GOVERNING COUNCIL, HELD ON 19TH JANUARY, 2004, AT 10.30 AM. AT BENGAL CLUB, RUSSEL STREET, KOLKATA- 700016

Dear Sir,

Further to email of 16thth December, 2003 this is to inform you that the Third meeting of the Governing Council will be held at Bengal Club, Russel Street, Koklkata – 700016 at 10.30 A.M on Monday the 19th January, 2004 to consider the following items of agenda

1. To confirm the Minutes of the First meeting of the Governing Council held at Madras Club, Chennai on 25th January, 2003 and Second meeting of the Governing Council held at Apar House, Mumbai on 10th may, 2003 ( Minutes enclosed)

2. To consider issue relating to Memorandum of Association and Rules and Regulations of IRI. (to be circulated shortly)

3. To consider matters / guidelines relating to DIRI Examination as well as about correspondence Course for DIRI.

4. To consider Branch activities, Membership drive and non – remittance of funds on various Account by the Branches to IRI HQ in spite of repeated reminders.

5. To consider ways and means to establish Testing and Training Centres.

6. To consider establishment of overseas branches of IRI.

7. to consider status regarding finalization of Accounts of Asia Rubtech Expo 2002, settlement of IRMRA’s claim and transferring of funds from its A/c to IRI HQ for refund of loan to all the Branches as well as payment to Delhi & Rajasthan Branch for organising the same.

8. To consider matters relating to Education Development funds and Rubber Board issue.

9. To consider matters related to India Rubtech Expo 2004, composition of organization and core committee.

10. To consider about publication of IRI Journal.

11. to consider non- submission of Branch Accounts by 30th June, 2003 by many Branches and the question of additional fund to be provided by Karnataka & Rajasthan Branch who have sent their Annual Accounts as late as on 18th Oct, 2003 and 23rd Oct, 2003 respectively resulting in undue delay in finalization of amalgamated accounts and filing of Income Tax Return.

12. To advise the status of settlement with Mr. Ravinder pant in terms of Consumer Court’s order.

13. To consider co – option of members to the Governing Council.

14. To consider any other matter that may be taken up with the permission of the Chair.

All members and special invitees are earnestly requested to attend the meeting. The meeting will be followed by LUNCH at the same venue.

It will indeed be appreciated if you will kindly fax / email / courier your confirmation to reach the signed by 15th January, 2004.

Thanking You.

Yours truly,

(A P Akhouri)

Hony. Secretary